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## **POLICY**

### **Academy Policy**

**Effective: 30 July 2019**

**Version: 2**

*Last updated: 30 July 2019*

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# 1 POLICY

Joseph Banks Secondary College is proud to offer a range of Academy and co-curricular programs to meet the interests of our students.

There is an annual intake of students into our Academy Programs. For students in Year 6, applications are for a program in Year 7 of the following year, selection processes begin in Semester One and are finalised in Semester Two of the year prior to students starting secondary school.

Academies can run on multiple days, before and after school. This can cause a conflict if students have elected to apply for, and been accepted, into multiple Academy's. The College posts a calendar of Academy and co-curricular activities on the College website. The days and times may remain the same year to year depending on staffing considerations. Each Academy program has a slightly different structure based on the individual Academy requirements and intended outcomes. Difference occurs with some Academies having timetable classes during the College day, before and after school session, out of hours sporting commitments or a combination of these structures. Where there is a timetabling of Academy sessions before or after school, students who have part of the Academy, commit to attending all of these scheduled sessions. Not all Academies run year 7 to 12. Some have co-curricular links after the completion of the Academy program.

Academy sizes are limited due to staffing and supervision requirements. Where students are transported off campus, this usually occurs by bus. Staff supervising an Academy are experienced in their fields of endeavor and frequently hold extra qualifications or experience linked to the academy activities.

# 2 PROCEDURE

## 2.1 SEMESTER ONE

1. Initial information on Academy programs will be offered to year 6 students at primary schools through school visit in term 1.
2. An Open Day in term 1 will allow parents to visit the school and speak to the Academy Director and students involved in the program.
3. The Academy trial dates will be advertised on the College website and Facebook pages and will be sent to local primary schools to pass information on to the year 6 students. This will usually occur by the middle of term 2.
4. Parents and students complete an Expression of Interest (EOI) Form and submit it to the College. This process runs parallel to the year 7 enrolment processes and has the same submission date, usually week 1 of term 3.
5. Upon receipt of the EOI, students and their parents will be contacted by mail (electronic or postage) regarding dates for testing, auditions, workshops, or portfolio submissions. Processes and timing will vary depending on the Academy program applied for.

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## 2.2 SEMESTER TWO

1. Round 1 Academy program selections, trials and/or auditions will take place at the College. These occur early in term 3.
2. First round offers will be made, notifying students and parents of selection into Academy programs by early September.
3. First Round Letters of Academy Acceptance Declarations are returned to Joseph Banks Secondary College with a \$75 deposit, to secure a position in the Academy by the due date: end week 1, term 4.
4. Round 2 Academy program offers, will take place for Academies in which their remains capacity following Round 1 offers of Acceptance being returned, will occur in week 3, term 4.
5. Second Round Letters of Academy Acceptance Declarations are returned to Joseph Banks Secondary College with a \$75 deposit, to secure a position in the Academy by the due date: end of week 4, term 4.

## 2.3 INFORMATION EVENING

1. Students and their parents will be invited to an information evening at the College in Term 4.
2. All students will be invited to attend the Year 6 to Year 7 Orientation Day at the end of Term 4.

## 3 MID-YEAR, END OF YEAR, OR MID-PROGRAM ENTRY PROCESS

If places become available in an Academy program during the school year, an Expression of Interest will be advertised to all students in the appropriate cohort. The Expression of Interest will outline the course commitment, set date for return of EOI, and a timeline for the audition/testing/portfolio process with a date specified for notifying students of their selection. Students and parents will need to formally accept the place in the Academy program by returning the Academy Acceptance Declarations and a Subject Change form (SEQTA). These documents should be returned to the Director of the Academy and will be processed through either the Middle or Senior School office to modify the students timetable and accounts.

## 4 ACADEMY EXPECTATION

As Ambassadors of the College, it is essential that students abide by the Joseph Banks Secondary College Code of Conduct and the Academy Expectations. The Academy Expectations identify for students, parents and staff the specific requirements relating to students who have been selected for a position in an Academy Program at Joseph Banks Secondary College.

Students participating in College Academies are expected to maintain “Good Standing” in order to participate in a range of activities such as; games, excursions and other off site events. Students can still be involved in on-site activities while regaining their “Good standing”.

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#### **4.1 STUDENTS ARE EXPECTED TO;**

- Abide by the College Code of Conduct and maintain 'Good Standing'.
- Wear the appropriate specialist uniform for an Academy or Joseph Banks Secondary College Uniform when representing the College.
- Endeavour to maintain an attendance record of more than 90% for all Academy or co-curricular sessions.
- Participate in all areas of schooling with high levels of enthusiasm and motivation.
- Participate in all events that form part of the curriculum of the Academy, including out of normal instruction time activities.
- Strive to achieve a high or excellent level of achievement in their Academy program.
- Students who lose the privilege of representing the College for behavior reasons, can have their status reviewed under the Consideration to Return to Academy process.
- Students who lose representative status are still expected to participate in the Academy 'in school' program unless this is specifically identified as part of the breach of behavior expectations as a sanction.

#### **4.2 PARENTS CAN SUPPORT STUDENTS BY;**

- Encouraging students to attend regularly and be on time.
- Notifying the College of absences and seeking work to be completed during the absence.
- Encouraging students to uphold the College's Code of Conduct.
- Encouraging students to participate in opportunities offered by the College.
- Helping students to manage Homework / Study commitments to ensure there is a balance across all learning areas.
- Working with Academy Coordinators and Leading Teachers to put in place strategies and plans for students where there are issues that impact the student 's learning.
- Supporting the Academy at Showcase events, sporting activities or other events through volunteering to assist management of the activities.

#### **4.3 ACADEMY DIRECTORS WILL;**

- Monitor the attendance, behavior and achievement of students and in the case of the physical academies the standard of physical fitness of students in their academy.
- In conjunction with parents and Leading Teachers, put in place strategies and plans for students where there are issues that impact a student's learning.
- Maintain good communication with students, parents and other school community members.

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#### 4.4 PARTICIPATION IN ACADEMY AND CO-CURRICULAR ACTIVITIES

- The Academies all require regular attendance and participation for maximum achievement. Some of the activities will occur outside of school hours and these are a compulsory part of the Academy programs.
- If students are unable to participate in an Academy class or activity due to illness or injury, they must bring a note from parents that, explains the illness or injury.
- A student who is excused from participating due to injury or illness is expected to assist positively with the functioning of the program, or complete other work as directed by their teacher.

#### 4.5 FINANCIAL REQUIREMENTS

Payments for Charges for all Academies, specialised subjects or co-curricular programs are compulsory. Students enrolled in any of the Colleges Academy's **will not** be able to continue in the College Academy the following year if charges are not paid in full by the end of the year. Subject Costs for the Academy programs are a compulsory charge that is reviewed annually.

Please note that payment of a \$75 deposit is required at the time of accepting a place in any of the Programs offered by Joseph Banks Secondary College. Full payment or a payment plan must be finalized by the start of Term 2 of the school year.

Students exiting Academy programs after the start of term 2 will not be entitled to a full refund. The amount refunded will be determined by the costs incurred in the pre-booked / non-refundable elements of the program.

Uniforms for Academy are required for Sporting Academy's. This are sport specific and cost up to \$150 per uniform. The sizing and ordering for these will occur in term 1. Minimum order quantities may apply to obtain uniforms. Delivery times will be dependent on the suppliers once an order is placed. This can be up to an eight week turn around.

### 5 EXIT PROCESS

Students may exit the academy after there has been a meeting involving the Student, their Parent/s, the Academy Director, and the Principal (or delegate).

#### 5.1 PARENT AND STUDENT WITHDRAWAL FROM AN ACADEMY

- Parents should contact the Academy Director and indicate that the student intends to withdraw from the program. (Phone, email or letter).
- A meeting will be held involving the student, parents, Academy Director and Principal to discuss the reasons for the student's leaving the program. This information will be used in ongoing assessment and improvement processes for Academy programs.

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## 5.2 COLLEGE REMOVAL FROM PROGRAM

- Lack of attendance
  - Regular attendance will be conducted through SEQTA.
  - Parents of students whose attendance falls below 90% will be contacted by the Academy director where no notification of reasons for absences has occurred.
  - Where a student's attendance falls below 70% a meeting will be held involving the student, parent, Academy Director and Principal to determine the student's involvement in the program.
- Behaviour
  - Where a student loses "Good Standing", they will not be eligible to attend off campus activities related to the Academy program.
  - Where behaviour in regular Academy sessions falls below that expected in the College behaviour management process, standard College processes will apply.
  - Where there is continued breaches of the College's behaviour code, a meeting will be held involving the student, parent, Academy Director and Principal to determine the student's continued involvement in the program

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## 6 CREATIVE AND PERFORMING ARTS (CPA) ACADEMY INFORMATION YEAR 7

The CPA Academy is structured to ensure Academy students have the ability to specialise in their selected Arts context from Year 7, without missing out on trying Arts contexts you may not have experienced before. For this to work, our Academy operates within the normal timetable with a compulsory Period 0 or Period 6 class once a week.

During the school year Academy students will complete two (2) periods of learning in a major area of study for the whole year. In addition, students will complete two (2) periods in trimester courses of Arts' contexts to ensure a breadth of exposure to The Arts.

For example, a student selects Drama as their Major Area.

	Trimester 1	Trimester 2	Trimester 3
Major	Drama	Drama	Drama
Other Contexts	Visual Art	Dance	Music

As part of the Performing Arts (Dance, Drama and Music) all students will be expected to showcase their work in a minimum of two showcase nights throughout the year. All students are expected to actively participate in Academy performances and showcases. Students must be willing to involve themselves by committing to an onstage role or backstage/technical role. It is important to note the commitment required to the performance component of this Academy.

Additionally, Academy students are encouraged to participate in at least one co-curricula opportunity within the Arts. This could include participation in activities such as: the College Bands and/or ensembles, choir, musicals and productions, presentations, performances or exhibitions, Cheer team training and competitions or the Visual Arts club to name a few. Co-curricula programs and commitment will be discussed with students at the beginning of the school year.

Course descriptors are provided below.

Please read these and select a First Preference for the Major context and a Reserve Preference for the Major context, then complete the preference slip and return it to the college.

### 6.1 VISUAL ARTS ACADEMY PROGRAM

The Joseph Banks Secondary School Art Academy program is about promoting innovative practices. We are focused on exploring and experimenting with a wide range of media, techniques, skills, processes and styles. Using a variety of materials, inquiry, approaches, techniques and processes to enable students to find their own artistic style and expression.

Students are also encouraged to gain an awareness of the role artists/designers play in reflecting, challenging and shaping society and its values.

Students in the Year 8 Art Academy will develop their fundamental drawing and painting skills, as well as an introduction to basic printmaking. Students will gain a deeper understanding of the art processes, exploring both realism and abstraction and create artworks for exhibition.

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## 6.2 MUSIC ACADEMY PROGRAM

The Joseph Banks Secondary College Music Academy program is a 'hands on' course, focusing on the practical exploration of Musical conventions.

Opportunities will be provided to develop skills, knowledge and an understanding of performance and theoretical elements. Students will broaden their knowledge and appreciation of Music as an art form, profession and life skill through a performance based course, supported by Music creation and exposure to performance through workshops and excursions/ incursions.

Areas we will be covering include:

- Singing (lots of it!)
- Technology in Music: Garage band/ Recording /Song writing/ Composition.
- Theory & the Elements of Music, including the history of Music.
- Aural Skills.
- Ensemble work (Various formats e.g. cover band style groups, percussion.)
- Improvisation.
- An introduction to playing the Ukulele.

## 6.3 DANCE ACADEMY PROGRAM

The Joseph Banks Secondary College Dance Academy program will provide students with an opportunity to extend their engagement with Dance through the exploration of creative development processes and practical performance skills.

Dance Major Students will develop knowledge, understanding and skills about dance as an art form. Throughout the course, students will study movement as both a choreographer and performer, have the opportunity to watch dance performances, participate in specialist workshops and develop their ability to respond and reflect on their dance experiences. Students will work towards creating and performing in a live dance piece.

## 6.4 DRAMA ACADEMY PROGRAM

The Joseph Banks Secondary College Drama Academy program will provide students with a unique, exciting course focusing on students' practical exploration of Drama conventions. Students will develop skills, knowledge and understanding of performance and production elements and broaden his/her knowledge and appreciation of drama as an art form, profession and life skill.

The program will support students in developing confidence and assist in the development of personal skills including team work, goal setting and leadership. Students will work with industry artists to develop specialist skills and performance and production is a key component of the program. Students will work towards a production or series of small productions to showcase.

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## 7 SPORT ACADEMY INFORMATION YEAR 7

Our vision at Joseph Banks for our Sporting Academy's is to create participants who understand the importance of being part of a team, develop skills and knowledge related to different sports whilst giving increased opportunities to develop our students into successful, confident and responsible role models. The Sporting Academy is structured to ensure Academy students have the ability to specialise in their selected sport context (Rugby, Soccer, Triathlon) from Year 7, to develop sport related fitness, teamwork, communication skills and game play / competition.

The Sporting Academy's operate through compulsory Period 0 or Period 6 class once to three times a week, with a link to some elite sport classes within the normal timetable.

During the school year sport Academy students will have the opportunity to be involved in competitive events. For the Rugby and Soccer Academy's this will be via interschool games on week days, the Triathlon Academy participates in official triathlons on weekends

As part of the Sport Academy's all students are expected to actively participate in Academy training and events. Students must be willing to commit to training 1 – 3 days a week, and to games and events as scheduled for the Academy. It is important to note the participation in a sport Academy requires a commitment out of school hours.

Due to the overlapping session for academy's, it is recommended that parents and students check the schools Co-Curricula webpage to gain an idea of when an Academy is likely to run in the following year. Where Academy's overlap only one, students should indicate a preference for their preferred Academy (including Arts).

Each Academy has its own dress standards and presentation. It is expected that students will wear the appropriate uniform for training and to events. A high standard of presentation and behaviour is expected of all students representing the College.

Students are required to apply to apply for an Academy and under take the selection processes to gain a spot in the program. On selection for an Academy, your child's placement in the Academy will be confirmed upon receipt of the acceptance form and a deposit of \$75.

Please read these and select a First Preference for the Major context and a Reserve Preference for the Major context, then complete the preference slip and return it to the college.

### 7.1 RUGBY ACADEMY PROGRAM

The Joseph Banks Secondary College Rugby Academy program has an overarching vision to be an Elite Sports Performance Course, that introduces students to the various pathways into Professional Sport using the vehicle of Rugby. Students entering the Rugby Academy pathway are initially developed with a 6 week detailed pre-season plan, including elements of; Nutrition and Supplementation; Strength and Conditioning; Injury Prevention and Rehabilitation; and Basic Movement and Patterns, leading to advanced movement and conditioning.

During terms two and three, students are preparing for competitions. Various teams are entered into Rugby WA 7's competitions and the Northern Schools Rugby Championship. Teams are entered in Yr7-8, Yr9-10 and in the school 7s Night Carnival competition against

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6 other schools were all points were combined, across all games, of all age groups on the night.

Our Academy developmental program provides the foundations for student who select pathways in senior school that incorporate training qualifications including; Certificate II Sport and Recreation or Certificate II Sport Coaching.

## 7.2 SOCCER ACADEMY PROGRAM

Our vision for the Joseph Banks Soccer Academy is to create soccer players who will understand the importance of being part of a team, whilst giving increased opportunities to develop our students into successful, confident and responsible role models.

The training program will be based on the philosophy of the FFA and their vision for the development of “The World Game”. The Soccer Academy training sessions are run extra-curricular with sessions taking place from 3:15 - 4:15pm on designated days and Elite classes as part of the College timetable in year 9 and 10. Students will be selected on ability levels for representative teams. Those year 7 & 8 students who are not selected in a representative squad, will be invited to form a development squad. The development squad will have weekly training and, as opportunities arise, to be selected for representative squads.

Friendly fixtures and completion games will form a key part of the Academy program. Teams are also entered into the SSWA Schools Competitions with other school teams in term 2 & 3, with the possibility of competing in finals. Games are usually scheduled on the training day however, due to coordination games with other schools this may not always be possible.

Our Academy is expanding each year, with more and more students willing to dedicate themselves to training and representing the school. As part of our vision, we are constantly planning for improvements and we hope it will be a very rewarding for your child. All students are expected to purchase a training kit, attended all the scheduled session and participate fully in the programs.

## 7.3 TRIATHLON ACADEMY PROGRAM

At Joseph Banks Secondary College, we have established an elite Triathlon Academy (JBTA).

The training program is planned to develop the physicals fitness and skills required for the three different components triathlon, knowledge of a healthy lifestyle and the cross fitness for students to participate effectively in triathlons. Throughout this process students also develop their leadership skills, life skills and build positive relationships with their peers and coaches. We believe anyone can develop into a quality triathlete through consistency in their endeavour.

JBTA triathletes should be committed to participating in all three training sessions each week to prepare them for participation in official events. An expectation is that all triathletes will participate in three competitive races each year. These include 2 triathlon races and a cross country race in term 2. This provides students with the opportunity to represent their school and challenge themselves against peers from other schools.

The training schedule can change at time due to the weather, with an extreme weather program in place to cover either extremes of temperature or inclement conditions. During terms 1 and 2 student will develop open water swimming skills, while in the winter season a

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conditioning program will replace swimming for term 2 and pool training will occur during term 3.

Students are expected to participate fully in the program, purchase the Triathlon uniform and maintain the high standards expected in the College behaviour code. All members of the JBTA are held to high behaviour expectations across all areas of their learning while part of the Academy.

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## Year 7 Creative and Performing Art Academy - Preference Slip

Please select your Major by placing a **1** in the box next to it. And select your reserve by placing a **2** in the box next to it.

<input type="checkbox"/>	Dance	<input type="checkbox"/>	Drama	<input type="checkbox"/>	Music	<input type="checkbox"/>	Visual Art
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Student Name (Please print)

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Signature

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Date

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Parent Name (Please print)

---

Signature

---

Date

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## Joseph Banks Secondary College Academy Position Acceptance Declaration

Academy offer for : \_\_\_\_\_

Congratulations! I am pleased to inform you that your child, \_\_\_\_\_ has been allocated a place in the \_\_\_\_\_ Academy at Joseph Banks Secondary College. This is an exciting opportunity to become an active member of our college community, as we continue the development and success of our co-curricular academies.

I / We agree that upon selection into the \_\_\_\_\_ Academy at Joseph Banks Secondary College, I / We have read the above Academy Policy and agree to abide by the Academy expectations.

- I agree to maintain a high level of attendance and inform the Academy supervisor when I am unable to attend.
- I agree to conduct myself to the behavior expectations of the College and maintain Good Standing.
- I agree to be dressed appropriately to the needs of the Academy or in school uniform when required.
- I agree to participate in all events that form part of the curriculum of the Academy.
- I am aware that Academy programs at Joseph Banks Secondary College require the payment of compulsory fees
- I / We agree to inform the Academy Director promptly of my intention to withdraw from the Academy program and my reasons for the withdraw. This will be via a telephone call or email from the students parents to the director of the Academy.
- I / We understand that the refund of fees for the Academy programs will be determined after consultation with Academy Director on non-refundable elements of the program.

Student Name  
(Please print)

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

\_\_\_\_\_

Parent Name (Please print)

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

\_\_\_\_\_

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## 8 RELATED DOCUMENTS

Category	Document title
Related Department Policies	Enrolment in public school's policy Enrolment in public schools procedures

## 9 CONTACT INFORMATION

Title	Contact
Policy Owner	Leon Macfarlane Deputy Principal 9303 7400

## 10 HISTORY OF CHANGES

Effective date	Last updated	Policy Version	Notes
09/09/2016	09/09/2016	1	First Version
30/07/2019	30/07/2019	2	Second Version

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