



Joseph Banks  
Secondary College

# INSTRUMENTAL & VOCAL TUITION GUIDE 2023

At Joseph Banks Secondary College Instrumental Music Tuition is offered in two streams.

## Instrumental Music School Services

As an Independent Public school, we are fortunate to be able to access the services of the Instrumental Music School Services (IMSS, previously known as SIM), which provides a limited number of places to eligible students. Students are selected based on the results of an aptitude test, interest in learning a musical instrument, parent commitment and support, musical ability as demonstrated in school music activities, and physical suitability to play their selected musical instrument. This is a scholarship program; students receive group lessons and they are not charged. There is a small fee for hiring an instrument.

### Testing

In Term 4 week 4 2022, the college will be holding an aptitude test for students interested in being part of the IMSS program. The date will be communicated in advance. Please note that students will need to be dropped off at the College and collected by a parent/guardian.

It is important to note that sitting the aptitude test does not guarantee a position within the program as spots are limited. Students learning through IMSS are expected to enrol in the Music Academy and participate in the extra-curricular music ensemble(s) relevant to their instrument.

## Instrumental Tuition Program

In addition to the SIM program, Joseph Banks also offers the opportunity to participate in the Instrumental Tuition Program (ITP). In this stream, students will receive individual or shared (paired) lessons: each of thirty minutes duration. The Instrumental Tuition Program attracts additional charges.

The benefits of these programs are numerous, but lie primarily in the fact that your child will receive high quality instrumental tuition and enjoy the physical and mental rewards of playing a musical instrument.

### Instrumental Tuition Program Charges

The ITP fees for 2023 are **\$31 per 30 minute lesson (individual) or \$18.00 per 30 minute lesson (shared)** for all instruments. Parents will be invoiced mid-term, with any lessons not given at the end of the term credited to the account for the following term. Failure to pay the account will result in cancellation of tuition until payment is made in full. If you wish to have a payment plan you must contact the Manager of Corporate Services within 48 hours of receiving your invoice.

Parents will be charged for all lessons that their child attends and for all lessons that their child is absent from for which the tutor has not received appropriate notice. Parents will not be charged for lessons that are not scheduled due to teacher absence, or if the tutor excuses the student due to other reasons

### Notice of Lesson Absence

Instrumental Tutors must be contacted by 6pm the night before the scheduled lesson in order to be advised of illness; failure to contact the tutor will result in a charge being made for the scheduled lesson. For all other student absences students must inform their tutor at least one week in advance. Failure to give this notice will result in a charge being made for that lesson.



**Joseph Banks**  
Secondary College

## Commencing and Ceasing Tuition

Students may not commence or withdraw from tuition without written request from a parent or guardian. To commence tuition, parents must fill in the 'Application for Instrumental Tuition' form and return it to the Music Department. Once a student is enrolled for lessons, they will be automatically enrolled from term to term, including from Term 4 of one year to Term 1 of the following year.

In order to cease tuition, Administration must receive written notice on the 'Cancellation of Instrumental Tuition' form from parents by Week 8 of the current term to cease at the end of that term. If a student is withdrawn from lessons in the Instrumental Tuition Program without giving notice, parents will be charged full payment for the following term.

## Lesson Times

Students will come out of class to attend lessons during the school day; lessons are timetabled on a rotating basis in order to ensure minimal disruption to the student's schoolwork.

Student Responsibilities:

- To know the time and day of their lesson.
- To inform his or her subject teacher at the start of the period that they have a scheduled lesson.
- To inform the instrumental tutor of any absences. See above for guidelines.
- To attend each lesson with appropriate equipment e.g. instrument, music books, music diary.
- To return promptly to their timetabled class after the instrumental lesson has finished.
- To care for and maintain their instrument (owned or hired).

## School Instrument Hire Fee

Joseph Banks College is progressively acquiring a bank of loan instruments, which can be hired to students for a fee of \$150 (subject to availability). The payment of this charge helps to cover the cost of maintaining and upgrading instruments, and also entitles the student to the use of the instrument during school vacations. This fee does not cover negligent or careless damage, and repair costs will be charged to the hirer. The School Instrument Hire Fee will be invoiced at the commencement of lessons, and beginning of each year thereafter.

Parents are encouraged to purchase an instrument when the student demonstrates and maintains good progress. The Music Department is able to assist in obtaining instruments and will give advice where needed. Ownership of an instrument fosters pride in students and is often conducive to a more positive and productive practice routine.

For further information on school instruments or other sources of instrument hire, please contact the Music Department (see contacts below) or speak with your child's tutor.

## Storage and Care of Instruments and Music

Whilst on school premises all instruments, whether hired or privately owned, must be stored neatly in the Music Storeroom in the Music Department. All students are responsible for the security of their instrument (hired or owned). Cases should be clearly identified with the student's name, address and telephone number. All students are expected to clean & maintain their instruments regularly and must consult their teacher on the appropriate methods.

## Insurance

Loss or damage to Joseph Banks Secondary College instruments remains the family's financial responsibility. Parents are encouraged to make sure that privately owned instruments are fully covered for all music activities under individual insurance policies.

## Parental Support and Contact

Learning an instrument is a rewarding experience, and is made all the more worthwhile when a diligent practice routine is maintained. Practice each day is more beneficial than 'cramming' the night before a lesson, and tutors will suggest an appropriate amount of practice time. Parents are encouraged to ensure that practice is completed and to keep in contact with their child's tutor regarding their learning.

## Ensembles

Playing in ensembles is one of the most rewarding activities for musicians. Joseph Banks Secondary College encourages and expects students to be actively involved in group music making.

Current opportunities for group music include but are not limited to:

- Classic Guitar Ensemble - Tuesday 8:00 am to 8:50 am
- Contemporary Guitar Ensemble - Tuesday 3:00 pm to 4:00 pm
- Percussion Ensemble - Tuesday 3:00 pm to 4:00 pm
- Choir – Thursday 3:00 pm to 4:00 pm
- Junior Concert Band - Wednesday 3:15 pm to 4:15 pm
- Senior Concert Band – Thursday 3:00 pm to 4:15 pm

Please note these days and times are subject to change.

## Contact Us

If you have any queries regarding music at Joseph Banks Secondary College please contact:  
Michael Chapman ([michael.chapman@education.wa.edu.au](mailto:michael.chapman@education.wa.edu.au))  
Alanis Stevens Jones ([alanis.stevensjones@education.wa.edu.au](mailto:alanis.stevensjones@education.wa.edu.au))

## INSTRUMENTAL & VOCAL TUITION - EXPRESSION OF INTEREST

### Student Details

First Name: .....

Surname: .....

School Year:            7    8    9    10    11    12

Previous music experience: .....

### Parent Details

First Name: .....

Surname: .....

Email: .....

Contact Number: .....

### Instrumental Music School Services

If your child has previously been enrolled in IMSS (previously known as SIM), please indicate their instrument and the school they were enrolled at when learning that instrument.

**Instrument:** .....

**Previous School:** .....

**I wish for my child to continue IMSS:**            YES / NO

If your child has not previously been enrolled in IMSS do you consent to your child participating in the IMSS aptitude on Wednesday 16 November 2022 at 3:30pm?

YES / NO

### Instrumental Tuition Program

I express interest in my child participating in the Instrumental Tuition Program.            YES / NO  
Instruments are subject to availability of tutors. Please tick the instrument/s your child wishes to play.

- |  |  |                                       |
|--|--|---------------------------------------|
| <input type="checkbox"/> Bass (Electric)   | <input type="checkbox"/> Guitar (Electric) | <input type="checkbox"/> Saxophone    |
| <input type="checkbox"/> Drum Kit          | <input type="checkbox"/> Percussion        | <input type="checkbox"/> Voice        |
| <input type="checkbox"/> Guitar (Acoustic) | <input type="checkbox"/> Piano             | <input type="checkbox"/> Other: ..... |

### Instrumental and Vocal Tuition Agreement

We have read the Joseph Banks Secondary College Instrumental & Vocal Tuition Guide and agree to abide to the conditions contained therein. Please note that new enrolments cannot be processed without the signature of a parent or guardian.

**Parent Signature:** .....

**Date:** .....

#### Office Use Only

Tutor Confirmed ..... Enrolment List .....

Email Confirmation ..... SEQTA Tutor .....