



## **Uniform Policy**

**Effective:**

**Version: 6**

*Last updated:*  
*2026*

## POLICY

Wearing the College uniform plays an important part in establishing a positive community identity and contributes to the creation of an appropriate work ethic. Acceptance of enrolment at Joseph Banks Secondary College assumes an agreement between the parent/guardian and the enrolling student that the student will dress in accordance with the College's Student Dress Code at all times.

Every student is expected to comply with the Student Dress Code in the same way that they are expected to comply with the expectations relating to classroom behaviour, absences and mobile phones.

The College uniform has been developed in consultation with the College Board and other members of the College community, including families, students and school representatives.

The College colours are black, white, orange and teal.

The uniform carries the school logo so that students are clearly identified as Joseph Banks Secondary College students. Uniforms can be purchased from the College's uniform supplier, Tudor Uniforms.

All clothing is to be clean, neat and in a good state of repair.

Students must always wear the college formal uniform, other than Physical Education classes, when students should wear the college sport uniform.

Students who consistently wear school uniform will maintain their good standing.

## UNIFORM

### FORMAL UNIFORM

- The College white shirt can be worn with the College black shorts, black pants, plain black trackpants or the black and teal check College skirt.
- Shoes can be predominantly black or white, including logos and soles. All footwear should be enclosed to ensure safety.
- The black College crewneck jumper or the black College jacket can be worn.
- Year 12 students may wear the College Leaver's jacket.
- Plain black tights can be worn instead of socks when wearing the College skirt.

### SPORTS UNIFORM

It is compulsory to wear the sport uniform in Physical Education and for sporting events. Students are to change into the sport uniform at the start of a lesson and back into the formal uniform at the end of Physical Education lessons. The sport uniform is:

- Teal and black sports polo with College logo.
- Sports shorts with College logo.
- Students may change shoes for sport, and the sport shoe can be any colour.

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## GENERAL APPEARANCE

Students should negotiate with families whether they can wear makeup. Discrete makeup will not be questioned. Jewellery should be minimal. Long chains and hoops should not be worn to school as these pose a safety risk in many learning areas such as Technologies, Science and Physical Education. Long hair that is not tied back may also be a safety risk in these subjects. Students will be instructed to tie back loose hair in high-risk situations.

## PROCEDURE

### TIER 1: CLASSROOM TEACHER UNIFORM CHECK

Creating the environment for learning:

As part of our non-negotiables, uniform checks are completed in every lesson.

- **Classroom teachers will consistently follow the College Classroom Routine Framework, GREET:**
  - Greet the students at the door
  - Rectify uniform
  - Equipment ready,
  - Engage with Do it Now
  - Teach with clear Learning Intentions and Success Criteria
- Positive encouragement will be provided for those wearing the correct uniform.
- Students who are not in uniform will be asked to remove the non-uniform clothing, in addition teachers will enter a Chronicle Tag for Uniform whilst completing the roll.
- Leading Teachers/2iC can assist by confiscating non-uniform items when required.

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## DRESS CODE BREACH

### TIER 2: REMOVABLE NON-UNIFORM ITEM (FOR EXAMPLE, HOODIE, JUMPER OR HAT)

The classroom teacher and/or Leading Teacher will follow the Positive Behaviour Policy in responding to a student’s refusal to comply with the uniform policy.

- The student will be given a choice to remove their non-uniform clothing item by the classroom teacher. If the student complies, no further action is required from the classroom teacher.
- If the student refuses to comply, take up time will be provided to the student. Should the student not make a positive choice to change their uniform, they will be referred to the Leading Teacher/2iC and the item will be confiscated for the day.
- A suitable follow-up will be actioned by the classroom teacher for refusing to follow instructions in line with the Positive Behaviour Policy.
- Family contact will be made by the classroom teacher or Leading Teacher regarding the breach and failure to comply with the Uniform Policy (recorded via a behaviour chronicle entry).

### TIER 3: NON-REMOVABLE, NON-UNIFORM ITEM (FOR EXAMPLE, SPORTS SHIRT, BIKE SHORTS OR LEGGINGS)

Non-removable, non-uniform items include the sports shirt during non-Physical Education lessons, bike shorts, leggings and branded items.

- **The classroom teacher will ask the student to change into their white shirt, black shorts or pants or College skirt at the start of each period throughout the school day.** If the student does not have a change of uniform, the classroom teacher will complete a uniform chronicle tag.
- For students who are wearing non-removable, non-uniform items, a loan item will be provided if available in exchange for their non-uniform item.
- If no loan uniform is available, families will be contacted to bring the correct uniform to the College for their child to change into.
- If students do not follow instructions to change into loan uniform, the Leading Teacher/2iC will follow the Positive Behaviour Policy in responding to a student’s refusal to comply with the uniform policy.
- If ongoing, the student will be sent home at the discretion of the Leading Teacher and/or Associate Principal who will communicate with the family.

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## Student cannot be immediately recognised as a College Student

It is essential that all students who attend the college can be immediately identified as a Joseph Banks Secondary College student.

If a student is completely out of uniform and **cannot be identified as a Joseph Banks Secondary College student**, the student will be sent immediately to the relevant Middle or Senior School Reception.

The relevant Associate Principal or Leading Teacher will communicate with the family.

## REPEATED BREACH OF DRESS CODE

- A Case Conference with the student, family, Leading Teacher, and Associate Principal may be enacted.
- The student will lose Good Standing.

## LOAN UNIFORM PROCESS

### Borrowing of a Loan Uniform Item

- There are a wide range of clean loan uniform items available at the main reception.
- The item of clothing that is a non-uniform item will be exchanged for a loan uniform item which will be **exchanged at the end of the school day**.

#### At the end of the day:

1. Students will collect their item of clothing and change out of the loan uniform item at main reception at the end of the day.
2. The student will return the loan uniform item to the main reception before leaving the college grounds.
3. The uniform loan form will be updated to show that the student has returned the loan uniform item.
4. The returned item is placed in a nominated bag and placed in the box to be washed.
5. If the loan item is not returned, the Executive Assistant for Middle or Senior School will make contact with families to ensure the item is returned the following school day.

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## RELATED DOCUMENTS

Category	Document title
Related Department Policies	Enrolment in public school's policy Enrolment in public schools procedures
Related Joseph Banks Secondary College Policies	Good Standing Policy Positive Behaviour Policy

## CONTACT INFORMATION

Title	Contact
Policy Owner	Liz Smith Principal 9303 7400

## HISTORY OF CHANGES

Effective date	Last updated	Policy Version	Notes
01/06/2016	01/06/2016	1	First Version
27/02/2019	27/02/2019	2	Second Version
16/08/2019	16/08/2019	3	Third Version
31/01/2022	31/01/2022	4	Fourth Version
31/01/2022	10/05/2022	4.1	Minor Changes – Removal of reference to uniform items no longer for sale Addition of new uniform items
01/02/2023	31/01/2023	5	Review of responsibility for follow up Language changes Correction to grammar
1/04/2026	1/04/2026	6	Language changes Update of process for loan uniform

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