Joseph Banks Secondary College

Year 7 2027

Thank you for choosing Joseph Banks Secondary College for your child's secondary education. Joseph Banks Secondary College is an innovative learning environment where our aim is to support every student to achieve their best.

The purpose of this letter is to provide a range of information that you will need in preparing your child for the start of secondary schooling, including:

Commencement of Secondary School Information
Orientation Day Information, Program and Consent Form - **Due Monday 9 November 2026**
Year 7 Transition Profile - **Due Monday 9 November 2026**
Instrumental and Vocal Tuition Guide
Parent and Citizen Association Flyer

We are looking forward to meeting our new Year 7 students on their Orientation Day.

Joseph Banks Secondary College is a busy secondary school with over 1300 students. This means that road safety is paramount and sometimes parking can be challenging. Parent parking for the Orientation Day is in the carpark adjacent to our College oval on Joseph Banks Boulevard, and access to this carpark is gained through the second carpark entrance from Joseph Banks Boulevard.

If your child uses public transport, Transperth offers two bus routes, 390 and 391. More information can be found under the bus timetable here. Year 7 students will have their photo taken in the first month of school to get their complimentary first SmartRider. SmartRider cards are the only form of student photographic ID, which is used as a travel card for Transperth services, a library card at the College and a concession card at various venues.

If your child has expressed interest in our Aspire Academic Specialist Program, High Performance Creative and Performing Arts, High Performance Soccer Program or High Performance Netball Program, acceptance letters have now been mailed out. If your child has expressed interest in any of our extra curricular programs, including eSports and Rugby, information regarding these specialised programs will be communicated to students in Term 1, 2027. Timetables and a College map will be provided to students in their Contact class on the first day, Monday 1 February 2027.

Joseph Banks Secondary College has a BYOD (Bring Your Own Device) program to add value to student learning. Joseph Banks Secondary College works with Winthrop Australia to secure discounted pricing on devices for the College's BYOD program. Families that attend Joseph Banks Secondary College are welcome to purchase devices and accessories, including cases, smart pencils, and extended warranties through this purchase portal. iPads purchased through Winthrop Australia arrive completely configured ready to use – no further configuration is required.

Further information will be provided during Term 4 regarding voluntary contributions and charges, uniforms and booklists.

We are looking forward to working with you and your child. Our teaching staff are very excited about the opportunity to be involved in **Orientation Day** which will be held on **Tuesday 1 December 2026.**

The best way to keep up to date with the College progress, news and events is via the official Joseph Banks Secondary College Facebook page or on our College website.

Finally, on **Tuesday 17 November** from 6pm - 7pm families are invited to attend our **Year 7 2027 Parent Engagement Evening** as we share information with families to facilitate a smooth transition into secondary education. This will be the final face to face family engagement evening until Term 1 commences in 2027. We encourage families to attend, please register your attendance through our website event here.

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Year 7 Orientation Day Information

We are pleased to provide you with the following details regarding our Year 7 Orientation Day for students commencing at Joseph Banks Secondary College in 2027.

The purpose of the day is for our incoming Year 7 students to be introduced to our College, its structures and facilities. Students will be placed in their Learning Community and this will be an opportunity for them to meet their teachers and contact class.

Orientation Day serves to establish relationships and smooth the transition process for students commencing on Monday 1 February 2027. Students will participate in problem solving activities and a sporting challenge and be introduced to secondary school procedures.

Students need to meet in the Endeavour Theatre by **9am on Tuesday 1 December 2026,** and should attend the College wearing their primary school uniform, bring morning tea, lunch, a water bottle, hat and a pen.

At the conclusion of the day, students should be collected from the College at 2:30pm outside the Endeavour Theatre. Please note as we are a busy College, parking restrictions do apply to ensure the safety of our students. Parent parking for the Orientation Day is in the carpark adjacent to the College oval on Joseph Banks Boulevard, and access to this carpark is gained through the second carpark entrance from Joseph Banks Boulevard. Parents are not permitted to drop off / pick up, or park in the staff carpark.

Should you require your child to go home with a friend, make their own way home or wait for an older sibling, please email the College josephbanks.sc.enrolments@education.wa.edu.au to provide instruction and written permission.

Enclosed you will find a program for the day. Students will be supervised by a Joseph Banks Secondary College staff member at all times. **We ask that you kindly complete the consent and medical form and return this to the College by Monday 9 November 2026.**

Students cannot attend the Orientation Day if these forms have not been completed and returned.

Should you have any further queries, or you wish to contact your child during the Orientation Day, please call Marilynn Jackson on 9303 7400.

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Year 7 Orientation Day

The purpose of our Orientation Day is to introduce students from different schools to their peers, as well as introducing our teaching staff. The day will consist of activities aimed at students getting to know each other and will also provide an overview of what to expect in the first week of school in 2027.

The program and some details are provided below:

When:	**Tuesday 1 December 2026, 9am - 2:30pm**
Where:	**Joseph Banks Secondary College – Endeavour Theatre**
What to wear:	**Primary School Uniform**
What to bring:	**Morning tea, lunch, water bottle, a hat and pen.**

Structure of the day

9:00am	**Meet students and welcome to Orientation Day – Endeavour Theatre**
9:15am	**Students move in Contact groups – directed by staff**
9:30am	**"Getting to know you" activities in Contact groups**
10:15am	**Morning Tea (students to bring)**
10:45am	**Engineering Problem Solving Challenge – Teams within Contact groups.**
11:45am	**Lunch (students to bring)**
12:15pm	**Introduction to Middle School (timetable, organisation, ICT, operational information. Students will be in Learning Community groups, with Leading Teachers.**
1:00pm	**Sporting challenge in House Groups**
2:30pm	**Finish – Students must be collected at the front of the College outside Endeavour Theatre, by a parent or guardian.**
2:30pm	**IMSS Testing – Students applying for the Instrumental Music School Service (IMSS) will remain on site for testing from 2:30pm - 3:30pm**



For further enquiries please contact Marilynn Jackson, Enrolments Officer, on 9303 7400.

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Year 7 Information 2027

Start of the School Year 2027

MONDAY 1 FEBRUARY 2027

Students should assemble at the front of The Grove Gymnasium at 8:45am. Once school commences, students will be invited into the Gymnasium for a brief assembly before being directed into class groups. Parents and guardians are welcome to attend this assembly.

While students will be placed in classes relevant to their year group, they will also be placed in a sub school or Learning Community made up of Year 7s, Year 8s and Year 9s. Each Learning Community will have a Leading Teacher, along with a number of specialist teachers, who will be responsible for your child's overall progress while they are at Joseph Banks Secondary College.

Family Engagement Evening 2027

This event will take place in early February, with the date to be communicated later this term. Parents will be invited to attend a family welcome to the Joseph Banks Secondary College community. There will be a brief presentation in the Endeavour Theatre at 6.00pm, followed by a school tour guided by your child.

Further information will be provided at the beginning of 2027.





Transition Information

Structure of the School Day

All Year 7, 8, and 9 students will study courses in Mathematics, English, Science, Humanities and Social Sciences, Integrated Studies, Health and Physical Education, Technology and Enterprise and the Arts.

The school day will start for students at 8:50 am and finish at 3:00 pm. Each day will be made up of five teaching periods consisting of 64 minutes duration.

Period 0	**8:00am – 8:50am**
Period 1	**8:50am – 9:54am**
Period 2	**9:54am – 10:58am**
RECESS	**10:58am – 11:20am**
Period 3	**11:20am – 12:24pm**
Period 4	**12:24pm – 1:28pm**
LUNCH	**1:28pm – 1:56pm**
Period 5	**1:56pm – 3:00pm**
Period 6	**3:00pm – 4:00pm**

School Buses

Transperth offers two bus routes for students, 390 and 391. More information can be found under timetables at www.transperth.wa.gov.au

Year 7 students will receive their complimentary first SmartRider card in Term 1, 2027. SmartRider cards are the only form of student photographic ID, which is used as a travel card for Transperth services, a library card at the College and a concession card at various venues.

Contribution and Charges

As per Government policy, all students are able to access an education programme that satisfies the requirements of the curriculum and is within the prescribed maximum voluntary contribution limit of $235.

The Contributions and Charges that parents pay is used by the school to fund the cost of materials and services directly used by students. The success of our programs across all Learning Areas is directly related to the equipment and resources that we can afford to incorporate into the teaching and learning opportunities we provide. Specialised programs are high cost options and attract compulsory charges.

Payment plans are available should you wish to make such an arrangement. Please contact our Manager Corporate Services for more information.

Payments

Payment can be made at the Front Reception by cash or card, via bank transfer (details below), by credit card over the phone (9303 7400) or via the QKR App.

Name: Joseph Banks Secondary College
BSB: 066 158
ACC: 1032 55 53
Ref: Student full name and contact class/reason for payment

Transition Information

College Attendance

It is widely recognised that students need to attend school on a regular basis to gain the maximum benefit from schooling and in doing so optimise their life opportunities. It is also widely recognised that attendance problems are best managed by early identification and intervention. The School Education Act 1999 requires compulsory aged students, as defined in the Act, to attend school, or participate in an educational programme of a school, on the days on which the school is open for instruction unless an arrangement in writing has been entered into for a student.

At Joseph Banks Secondary College we recognise the strong link between student attendance and student achievement. We have developed policies and processes to engage parents as partners in maximising student attendance and ensure that there is always timely communication to parents about their child's attendance.

College Uniform

Wearing the College uniform plays an important part in establishing a positive community identity and contributes to the creation of an appropriate work ethic. Acceptance of enrolment at Joseph Banks Secondary College assumes an agreement between the parent/guardian and the enrolling student that the student will dress in accordance with the college's uniform policy at all times. Every student is expected to comply with the Student Dress Code in the same way that they are expected to comply with the rules relating to classroom behaviour, absences and so on. The College uniform has been developed in consultation with the College Board and other members of the College community, including parents, students and school representatives.

IT Helpdesk

An online Helpdesk is available on our website to all students and parents with I.T. issues. Every support request should be lodged through our Helpdesk and assigned a unique ticket number. Issues will be responded to within 48 hours between 8:00am and 4:00pm Monday to Friday. Our BYOD information can be found here.

Mobile Phone Policy

In 2019, the State Government announced a new Student Mobile phone in Public Schools policy to take effect from the start of Term 1, 2021. The policy requires all public schools to implement a ban on the use of mobile phones for all students from the time they arrive at school to the end of the school day. This extends to the use of smart watches which need to be on 'airplane mode' during this period. The policy aims to reduce distractions in class and improve student engagement.

At Joseph Banks Secondary College we operate a Yondr policy. Each student is supplied a Yondr mobile phone pouch. Mobile phones must be placed in the pouch and locked before entering school each morning. Students will unlock their Yondr pouch as they leave school each day. Students that leave during the day, can unlock their phones at our Middle School or Senior School office. Our Joseph Banks Secondary College Student Mobile Phone Policy can be found on our website here.

If your child needs to contact you, they can do so through Middle School or Senior School reception. Likewise, if you need to get a message to your child, you can call the College.



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Instrumental & Vocal Tuition Guide 2027

At Joseph Banks Secondary College Instrumental Music Tuition is offered in two streams.

Instrumental Music School Services

As an Independent Public school, we are fortunate to be able to access the services of the Instrumental Music School Services (IMSS, previously known as SIM), which provides a limited number of places to eligible students. Students are selected based on the results of an aptitude test, interest in learning a musical instrument, parent commitment and support, musical ability as demonstrated in school music activities, and physical suitability to play their selected musical instrument. This is a scholarship program; students receive group lessons and they are not charged. There is a small fee for hiring an instrument. IMSS Instruments on offer include flute, clarinet, saxophone, trumpet, trombone, classical guitar, electric guitar, bass guitar, percussion. Please note that all instruments may not be available due to IMSS allocation processes.

Testing

The college will be holding an aptitude test for students interested in being part of the IMSS program. This year we are conducting testing on the afternoon of Orientation Day – Tuesday 1 December 2:30pm – 3:30pm. Please note* students that are participating in the IMSS testing will need to be collected at 3:30pm from our Endeavour Theatre. Families are invited to follow our Joseph Banks Secondary College Music Program Facebook page to remain up to date with events and exciting news relating to our music program.

It is important to note that sitting the aptitude test does not guarantee a position within the program as spots are limited. Students learning through IMSS are required to enrol in the High Performance Music Program and participate in the extra-curricular music ensemble(s) relevant to their instrument as per the IMSS requirements.

Instrumental Tuition Program

In addition to the IMSS program, Joseph Banks also offers the opportunity to participate in the Instrumental Tuition Program (ITP). In this stream, students will receive individual lessons of thirty minutes duration. The Instrumental Tuition Program attracts additional charges. Instruments on offer through ITP include piano, electric guitar / bass and drums.

The benefits of these programs are numerous but lie primarily in the fact that your child will receive high quality instrumental tuition and enjoy the physical and mental rewards of playing a musical instrument.

Instrumental Tuition Program Charges

The ITP fees for 2027 are **$31 per 30-minute lesson** for all instruments. Parents will be invoiced at the beginning of the term. Failure to pay the account will result in cancellation of tuition until payment is made in full. If you wish to have a payment plan you must contact the Manager Corporate Services within 48 hours of receiving your invoice.

Parents will be charged in advance for 10 week blocks of lessons at the beginning of each term with the exception of Terms 1 being a 9 week block. Term 1 lessons begin from Week 2. Tutors may offer make up sessions for students who miss their lesson after providing appropriate notice for their absence.

Parents will be charged for all lessons that their child attends and for all lessons that their child is absent from for which the tutor has not received appropriate notice. Parents will not be charged for lessons that are not scheduled due to teacher absence, or if the tutor excuses the student due to other reasons.



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Notice of Lesson Absence

Instrumental Tutors must be contacted by 6pm the night before the scheduled lesson in order to be advised of illness; failure to contact the tutor will result in a charge being made for the scheduled lesson. For all other student absences students must inform their tutor at least one week in advance. Failure to give this notice will result in a charge being made for that lesson.

Commencing and Ceasing Tuition

Students may not commence or withdraw from tuition without written request from a parent or guardian. To commence tuition, parents must fill in the 'Application for Instrumental Tuition' form and return it to main reception. Once a student is enrolled for lessons, they will be automatically enrolled from term to term, including from Term 4 of one year to Term 1 of the following year.

In order to cease tuition, the Music Teacher in Charge and tutor must receive written notice and the 'Cancellation of Instrumental Tuition' form from parents by Week 8 of the current term to cease at the end of that term. If a student is withdrawn from lessons in the Instrumental Tuition Program without giving notice, parents will be charged full payment for the following term.

Lesson Times

Students will come out of class to attend lessons during the school day; lessons are timetabled on a rotating basis in order to ensure minimal disruption to the student's schoolwork.

Student Responsibilities:

- To know the time and day of their lesson.
- To inform his or her subject teacher at the start of the period that they have a scheduled
- lesson. To inform the instrumental tutor of any absences. See above for guidelines.
- To attend each lesson with appropriate equipment e.g. instrument, music books, music diary.
- To return promptly to their timetabled class after the instrumental lesson has finished.
- To care for and maintain their instrument (owned or hired).

School Instrument Hire Fee (available for Year 7 only)

Joseph Banks College is progressively acquiring a bank of loan instruments, which can be hired to year 7 students for a fee of $125 (subject to availability). The payment of this charge helps to cover the cost of maintaining and upgrading instruments, and also entitles the student to the use of the instrument during school vacations. This fee does not cover negligent or careless damage, and repair costs will be charged to the hirer. The School Instrument Hire Fee will be invoiced at the commencement of lessons, and beginning of each year thereafter.

Parents are encouraged to purchase an instrument when the student demonstrates and maintains good progress. The Music Department is able to assist in obtaining instruments and will give advice where needed. Ownership of an instrument fosters pride in students and is often conducive to a more positive and productive practice routine.

For further information on school instruments or other sources of instrument hire, please contact the Music Department (see contacts below) or speak with your child's tutor.

Storage and Care of Instruments and Music

Whilst on school premises all instruments, whether hired or privately owned, must be stored neatly in the Music Storeroom in the Music Department. All students are responsible for the security of their instrument (hired or owned). Cases should be clearly identified with the student's name, address and telephone number. All students are expected to clean & maintain their instruments regularly and must consult their teacher on the appropriate methods.

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Insurance

Loss or damage to Joseph Banks Secondary College instruments remains the family's financial responsibility. Parents are encouraged to make sure that privately owned instruments are fully covered for all music activities under individual insurance policies.

Parental Support and Contact

Learning an instrument is a rewarding experience, and is made all the more worthwhile when a diligent practice routine is maintained. Practice each day is more beneficial than 'cramming' the night before a lesson, and tutors will suggest an appropriate amount of practice time. Parents are encouraged to ensure that practice is completed and to keep in contact with their child's tutor regarding their learning.

Ensembles

Playing in ensembles is one of the most rewarding activities for musicians. Joseph Banks Secondary College encourages and expects students to be actively involved in group music making.

Current opportunities for group music include but are not limited to:

Contemporary Band – Monday 8:00am – 8:50am
Classic Guitar Ensemble - Tuesday 8:00 am to 8:50 am
Choir – Tuesday 3:00pm - 4:00pm
Percussion Ensemble - Tuesday 3:00 pm to 4:00 pm
Junior Concert Band - Wednesday 3:15 pm to :15 pm

Please note these days and times are subject to change.

Contact Us

If you have any queries regarding music at Joseph Banks Secondary College please email; josephbanks.sc@education.wa.edu.au



Joseph Banks Secondary College

Middle School

Instrumental & Vocal Tuition - Expression of Interest

Student Details

First Name: .....

Surname: .....

School Year: 7☐ 8☐ 9☐ 10☐ 11☐ 12☐

Previous music experience: .....

Parent Details

First Name: .....

Surname: .....

Email: .....

Contact Number: .....

Instrumental Music School Services

If your child has previously been enrolled in IMSS (previously known as SIM), please indicate their instrument and the school they were enrolled at when learning that instrument.

Instrument: .....

Previous School: .....

I wish for my child to continue IMSS: ☐ **YES / NO** ☐

If your child has not previously been enrolled in IMSS do you consent to your child participating in the IMSS aptitude test on Orientation Day from 2:30pm – 3:30pm? (Students will remain at the College, supervised, until 3:30pm)

☐ **YES / NO** ☐

Instrumental Tuition Program

I express interest in my child participating in the Instrumental Tuition Program. ☐ YES / NO ☐

Instruments are subject to availability of tutors. Please tick the instrument/s your child wishes to play.

☐ Bass (Electric) ☐ Guitar (Electric)

☐ Drum Kit ☐ Piano

☐ Guitar (Acoustic) ☐ Other: .....

Instrumental and Vocal Tuition Agreement

We have read the Joseph Banks Secondary College Instrumental & Vocal Tuition Guide and agree to abide to the conditions contained therein. Please note that new enrolments cannot be processed without the signature of a parent or guardian.

Parent Signature: .....

Date: .....

Office Use Only

Tutor Confirmed ..... **Enrolment List** .....

Email Confirmation ..... **SEQTA Tutor** .....

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This is your P&C

Get involved

Join today

The P&C is the voice of the parents. It's at P&C meetings that decisions affecting certain aspects of our children's time at school is made. P&C meetings are held once a term. Any parent, guardian or community member can attend and it will cost you just $1 per year to be a member and have a vote.

P&C associations are a great way to:

- Get the inside story on what's really happening in the college (not the gossip).
- Our Principal is usually available to answer questions and other staff members also attend.
- Make a difference to your child's education and create better relationships with the staff.
- Contribute to the school's resources through various fundraising projects.
- Meet other parents.

Schools have their own budgets, however, invariably they need more than the budget allows. That's where the P&C becomes a really valuable partner. So far, we have held a number of fundraising events run by our volunteers such as a sausage sizzle and cake stalls. All money raised by the P&C must be used for the benefit of the school, including the yearly $20 P&C voluntary contribution. As a P&C member, you get to vote on how funds are used and ultimately, that can only benefit your child too. Follow us on Facebook to ensure you don't miss any upcoming meetings or events.

If you are interested in joining please email: **JosephBanks.SC.PC@education.wa.edu.au** with the following information, or return this completed form to the college:

First Name: .....

Surname: .....

Email: .....

Contact Number: .....